

**UNITED STATES  
SECURITIES AND EXCHANGE COMMISSION  
Washington, D.C. 20549**

**FORM 6-K**

**REPORT OF FOREIGN PRIVATE ISSUER**

**PURSUANT TO RULE 13a-16 OR 15d-16  
UNDER THE SECURITIES EXCHANGE ACT OF 1934**

**For the Month of November 2022  
Commission File Number: 001-38607**

**ENDAVA PLC  
(Name of Registrant)**

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**125 Old Broad Street  
London EC2N 1AR  
(Address of principal executive office)**

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Indicate by check mark whether the registrant files or will file annual reports under cover of Form 20-F or Form 40-F:  
 Form 20-F  Form 40-F

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**Annual General Meeting**

On November 15, 2022, Endava plc (the “Company”) distributed a notice of annual general meeting to be held at the offices of Cooley (UK) LLP at 22 Bishopsgate, London EC2N 4BQ on December 12, 2022 at 2:30 p.m. London Time (9:30 a.m. EST) (the “AGM”) and its annual report and accounts for the year ended June 30, 2022 (the “UK Annual Report”) to the holders of the Company’s ordinary shares. The notice of AGM is furnished hereto as Exhibit 99.1.

On or about November 15, 2022, Citibank, N.A., in its capacity as the depositary bank (the “Depositary”) for the Company’s American Depositary Shares (“ADSs”), commenced mailing notice materials and voting cards to ADS holders to enable ADS holders of record as of November 3, 2021 to instruct the Depositary to vote the ordinary shares represented by their ADSs. A copy of the Depositary’s notice to ADS holders and the Depositary’s voting instructions to ADS holders are furnished hereto as Exhibits 99.2 and 99.3, respectively.

The UK Annual Report and other materials related to the AGM are posted on the investor relations section of the Company’s website at <https://investors.endava.com/financials-and-filings/AGM>.

The information contained in this Form 6-K, including Exhibits 99.1, 99.2 and 99.3, is intended to be furnished and shall not be deemed “filed” for purposes of Section 18 of the Securities Exchange Act of 1934, as amended (the “Exchange Act”), or otherwise subject to the liabilities of that section, nor shall it be deemed incorporated by reference in any filing under the Securities Act of 1933, as amended, or the Exchange Act, except as expressly set forth by specific reference in such filing.

**EXHIBIT LIST**

<b>Exhibit</b>	<b>Description</b>
99.1	<a href="#">Notice of Annual General Meeting</a>
99.2	<a href="#">Depositary's Notice of Annual General Meeting</a>
99.3	<a href="#">2022 Voting Instructions for Holders of American Depositary Shares</a>

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**SIGNATURES**

Pursuant to the requirements of the Securities Exchange Act of 1934, the registrant has duly caused this report to be signed on its behalf by the undersigned, thereunto duly authorized.

Date: November 15, 2022

**ENDAVA PLC**

By: /s/ John Cotterell  
Name: John Cotterell  
Title: Chief Executive Officer



**THIS DOCUMENT IS IMPORTANT AND REQUIRES YOUR IMMEDIATE ATTENTION. If you are in any doubt as to the action to be taken, please seek your own financial advice from your stockbroker, solicitor, accountant or other appropriately authorised independent financial adviser.**

If you have recently sold or transferred all of your shares in Endava plc (**Endava**, or the **Company**) you should forward this document and any accompanying documents to your bank, stockbroker or other agent through whom the sale or transfer was effected for transmission to the purchaser or transferee. If you have sold or transferred only part of your holdings, you should retain these documents.

The registered office of Endava plc is 125 Old Broad Street, London EC2N 1AR, United Kingdom. Tel: +44 20 7367 1000. Endava plc is incorporated and registered in England and Wales under the Companies Act 2006, with company number 5722669.

[www.endava.com](http://www.endava.com)

# Endava plc

## Notice of Annual General Meeting 2022

**To be held at:**

the offices of Cooley (UK) LLP at 22 Bishopsgate, London EC2N 4BQ, United Kingdom.

**On:**

Monday 12 December 2022, commencing at 2:30 p.m. London time (9:30 a.m. EST).

## How to vote

Endava plc has two classes of ordinary shares: Class A ordinary shares and Class B ordinary shares.

Class A ordinary shares are capable of being held in certificated form or dematerialised and held in CREST. Class A ordinary shares may also be represented by American Depositary Shares (“**ADSs**”). Class B ordinary shares are only capable of being held in certificated form. The rights of the holders of Class A ordinary shares and Class B ordinary shares are identical, except with respect to voting, conversion and transfer.

The holders of Class A ordinary shares are entitled to one vote per share and the holders of Class B ordinary shares are entitled to 10 votes per share, in each case on all matters that are subject to shareholder vote.

Your votes matter. If you cannot attend the 2022 annual general meeting (the “**AGM**”), please vote your shares by appointing a proxy.

For more information:

- holders of Class A ordinary shares and Class B ordinary shares should refer to the notes on pages 15 to 17;
- holders of Class B ordinary shares should, in addition, refer to the notes on page 18; and
- holders of ADSs should refer to the notes on pages 19 to 20.

At the time of publication of this notice of AGM, all legal limits on social contact in England in response to the COVID-19 pandemic have been removed and the AGM will proceed as an open meeting. Should regulations or Government guidance change between now and the date of the AGM, we will provide an update on our website (<https://www.investors.endava.com>) and shareholders are encouraged to monitor the website for any changes.

## How to attend

Please bring your admission card, if you have one. If you receive your notifications by email, you will be asked to show a copy, either on an electronic device or as a print-out. Please be prepared to provide evidence of your shareholding and/or identity. If you are bringing a guest, please let us know in advance.

If you are attending on behalf of a registered holder of shares you must bring photographic proof of identity and evidence of your appointment to represent that shareholder, including their admission card if possible. This includes people appointed as proxies, corporate representatives and those with power of attorney. For more information, see the notes on pages 23 to 25.

## How to order paper copies

You can order a paper copy of this notice or any other company report at [www.endava.com](http://www.endava.com).

# Chairman's letter

Dear Shareholder,

## 2022 Annual General Meeting of Endava plc

I am pleased to confirm that the 2022 Annual General Meeting of Endava plc will take place at 2:30 p.m. London time (9:30 a.m. EST) on Monday 12 December 2022 at the offices of Cooley (UK) LLP, 22 Bishopsgate, London EC2N 4BQ United Kingdom.

## Business of the AGM

The business we will discuss at the AGM is made up of resolutions that are regularly brought to shareholders, as well as a number of additional matters for consideration at this year's AGM. Full details of the financial year in review are set out in the Company's annual accounts for the financial year ended 30 June 2022 and the associated reports of the Directors and auditors (the "**2022 Annual Report and Accounts**") and also in the Company's 2022 Annual Report on Form 20-F, which can be found at <https://investors.endava.com/financials-and-filings/AGM>.

The formal notice of AGM and the resolutions to be proposed at the AGM are set out on pages 5 to 8 of this notice. The following is a brief summary of the items of business:

- Resolution 1 relates to the receipt and adoption of the 2022 Annual Report and Accounts.
- Resolution 2 relates to the approval of the Directors' remuneration report which is set out on pages 82 to 115 of the 2022 Annual Report and Accounts (the "**Directors' Remuneration Report**").
- Resolution 3 relates to the approval of the Directors' remuneration policy section of the Directors' Remuneration Report which is set out on pages 90 to 103 of the 2022 Annual Report and Accounts (the "**Directors' Remuneration Policy**").
- Resolutions 4 and 5 relate to the appointment and remuneration of the auditor, respectively.
- Resolutions 6 to 13 relate to the re-election of members of the board of directors (the "**Board**" or "**Directors**") in accordance with the Company's articles of association (the "**Articles**").
- Resolutions 14 and 15 relate to the Directors seeking a renewed authority to allot shares and disapply statutory pre-emption rights on the allotment of shares.

## Recommendation

The formal notice of AGM is set out on pages 5 to 8 of this notice and an explanation of each of the resolutions to be considered at the AGM may be found on pages 9 to 14 of this notice. Your Directors consider that all of the resolutions that are being proposed at the AGM are in the best interests of the Company and its shareholders as a whole and are most likely to promote the success of the Company.

## Chairman's letter

Accordingly, your Directors unanimously recommend that you vote in favour of the resolutions as each of the Directors with personal holdings of shares in the Company intends to do in respect of their own beneficial holdings, which amount to 43.84% in aggregate of the voting rights as at Friday 11 November 2022, being the latest practicable date before publication of this notice.

Your votes do matter. Further information about how to vote and attend the AGM is given on pages 15 to 25 of this notice.

I intend to serve as Chairman of the AGM. If I am appointed proxy, I will, of course, vote in accordance with any instructions given to me. If I am given discretion on how to vote, I will vote in favour of each of the resolutions proposed at the AGM.

Thank you for your ongoing support of Endava plc and I look forward to seeing you at the AGM.

Yours faithfully,



**Trevor Smith**  
Chairman  
15 November 2022

# Notice of 2022 Annual General Meeting

Notice is hereby given that the 2022 Annual General Meeting (the “**AGM**”) of Endava plc (the “**Company**”) will be held at the offices of Cooley (UK) LLP, 22 Bishopsgate, London EC2N 4BQ, United Kingdom on Monday 12 December 2022 commencing at 2:30 p.m. London time (9:30 a.m. EST), for the transaction of the following business.

The Company has two classes of ordinary shares: Class A ordinary shares and Class B ordinary shares.

Class A ordinary shares are capable of being held in certificated form or dematerialised and held in CREST. Class A ordinary shares may also be represented by American Depositary Shares (“**ADSs**”). Class B ordinary shares are only capable of being held in certificated form. The rights of the holders of Class A ordinary shares and Class B ordinary shares are identical, except with respect to voting, conversion and transfer.

The holders of Class A ordinary shares are entitled to one vote per share and the holders of Class B ordinary shares are entitled to 10 votes per share, in each case, on all matters that are subject to shareholder vote.

This notice is being sent to you because, as of Friday 11 November 2022 (being the latest practicable date before publication of this notice), you are registered as a holder of Class A ordinary shares or Class B ordinary shares in the register of members of the Company. However, this notice will also be made available to holders of ADSs and contains information relevant to holders of ADSs.

Resolutions 1 to 14 will be proposed as ordinary resolutions. That means that for each of the resolutions to be passed, more than half of the votes cast must be in favour of the resolution. Resolution 15 will be proposed as a special resolution. This means that for this resolution to be passed, at least 75% of the votes cast must be in favour of the resolution. All resolutions at the AGM will be decided on a poll.

You can order a paper copy of this notice or any other Company report free of charge at <https://investors.endava.com/financials-and-filings/AGM>. Copies will also be available at the AGM.

## Ordinary resolutions

### Resolution 1

#### Report and accounts

To receive and adopt the Company’s annual accounts for the financial year ended 30 June 2022 and the associated reports of the Directors and auditors (the “**2022 Annual Report and Accounts**”). See notes on page 9.

### Resolution 2

#### Directors’ Remuneration Report



# Notice of 2022 Annual General Meeting

To approve the Directors' Remuneration Report (other than the Directors' Remuneration Policy referred to in resolution 3 below) contained in the 2022 Annual Report and Accounts. See notes on page 9.

## **Resolution 3**

### Directors' Remuneration Policy

To approve the Directors' Remuneration Policy set out on pages 90 to 103 (inclusive) within the Directors' Remuneration Report contained in the 2022 Annual Report and Accounts, such Remuneration Policy to take effect immediately after the end of the AGM. See notes on page 9.

## **Resolution 4**

### Appointment of auditor

To appoint PricewaterhouseCoopers LLP as the Company's auditor to act as such until the conclusion of the next general meeting of the Company at which the requirements of section 437 of the Companies Act 2006 (the "**Companies Act**") are complied with. See notes on pages 9 to 10.

## **Resolution 5**

### Remuneration of auditor

To authorise the Board to determine the auditor's remuneration. See notes on pages 9 to 10.

## **Resolution 6**

### Director re-election

To re-elect Mr. J Cotterell as a Director. See biography on page 11.

## **Resolution 7**

### Director re-election

To re-elect Mr. M Thurston as a Director. See biography on page 11.

## **Resolution 8**

### Director re-election

To re-elect Mr. A Allan as a Director. See biography on page 11.

## **Resolution 9**

### Director re-election

To re-elect Ms. S Connal as a Director. See biography on page 11.

## **Resolution 10**

### Director re-election

To re-elect Mr. B Druskin as a Director. See biography on page 12.

# Notice of 2022 Annual General Meeting

## Resolution 11

### Director re-election

To re-elect Mr. D Pattillo as a Director. See biography on page 12.

## Resolution 12

### Director re-election

To re-elect Mr. T Smith as a Director. See biography on page 12.

## Resolution 13

### Director re-election

To re-elect Ms. K Hollister as a Director. See biography on pages 12 to 13.

## Resolution 14

### Authority to allot

To authorise the Board, generally and unconditionally for the purpose of section 551 of the Companies Act to allot shares in the Company or to grant rights to subscribe for or to convert any security into shares in the Company (“**Rights**”) up to a maximum aggregate nominal amount of £3,000,000 for a period expiring (unless previously renewed, varied or revoked by the Company in a general meeting) five years after the date on which this resolution is passed, save that the Company may, before such expiry, make an offer or agreement which would or might require shares to be allotted or Rights to be granted and the Directors may allot shares or grant Rights in pursuance of that offer or agreement notwithstanding that the authority conferred by this resolution has expired. The authority granted by this resolution shall replace all existing authorities to allot any shares of the Company and to grant Rights to subscribe for or convert any security into shares in the Company previously granted by the Directors pursuant to section 551 of the Companies Act but without prejudice to any allotment of shares or grant of Rights already made or agreed or offered to be made pursuant to such authorities. See the notes on page 13.

## Special resolution

### Resolution 15

#### Disapplication of pre-emption rights

Subject to the passing of resolution 14, to empower the Board generally pursuant to section 570(1) and section 573 of the Companies Act to allot equity securities (as defined in section 560 of the Companies Act) for cash pursuant to the general authority conferred on them by resolution 14 as if section 561(1) of the Companies Act did not apply to that allotment. This power:

- (i). shall be limited to the allotment of equity securities up to a maximum aggregate nominal amount of £3,000,000;
- (ii). expires (unless previously renewed, varied or revoked by the Company in a general meeting) five years after the date this resolution is passed save that the Company may at any time before the expiration of this authority make an offer or agreement

# Notice of 2022 Annual General Meeting

which would or might require equity securities to be allotted after that expiry and the Board may allot equity securities pursuant to any of those offers or agreements as if this power had not expired; and

(iii).applies in relation to a sale of shares which is an allotment of equity securities by virtue of section 560(3) of the Companies Act as if in the first paragraph of this resolution the words “pursuant to the general authority conferred on them by resolution 14” were omitted.

For the purposes of this resolution, references to the allotment of equity securities shall be interpreted in accordance with section 560 of the Companies Act. This resolution replaces all unexercised powers previously granted to the Board to allot equity securities as if section 561 of the Companies Act did not apply, but shall be without prejudice to any allotment of equity securities already made or agreed or agreed to be made pursuant to such authorities. See the notes on page 14.

The results of polls taken on the resolutions at the AGM and any other information required by the Companies Act will be made available on the Company’s website (<https://investors.endava.com/financials-and-filings/AGM>) as soon as reasonably practicable following the AGM and for the required period thereafter.

## BY ORDER OF THE BOARD



**Rohit Bhoothalingam**  
Company Secretary  
15 November 2022

The registered office of Endava plc is 125 Old Broad Street, London EC2N 1AR, United Kingdom. Tel: +44 20 7367 1000. Endava plc is incorporated and registered in England and Wales under the Companies Act 2006, with company number 5722669.

# Notes to resolutions

## Notes to resolution 1

### Report and accounts

The Directors are required by the Companies Act to lay before the company in general meeting copies of the directors' reports, the independent auditor's report and the audited financial statements of the company in respect of each financial year. For the Company's financial year ended 30 June 2022, these are all contained in the 2022 Annual Report and Accounts.

In accordance with best practice, the Company proposes an ordinary resolution to receive and adopt the 2022 Annual Report and Accounts, a copy of which may be found at: <https://investors.endava.com/financials-and-filings/AGM>.

## Notes to resolution 2

### Directors' Remuneration Report

Resolution 2 seeks shareholder approval for the Annual Statement by the Chairman of the Remuneration Committee and Annual Report on Remuneration which can be found on pages 82 to 115 (inclusive) of the 2022 Annual Report and Accounts. The Directors' report on remuneration sets out details of each Director's remuneration during the financial year ended 30 June 2022. In accordance with the relevant regulations, the resolution is an advisory vote and non-binding and does not affect the remuneration already paid to any Director.

## Notes to resolution 3

### Directors' Remuneration Policy

In accordance with section 439A of the Companies Act, a resolution to approve the Directors' Remuneration Policy section of the Directors' Remuneration Report is required to be put to a vote by shareholders at least every three years. The vote is binding which means that payments, including for loss of office, cannot be made to current, past or future Directors unless that payment is consistent with the Directors' Remuneration Policy or has been approved by a resolution of the shareholders.

The previous remuneration policy was approved by the Company's shareholders at the Company's 2019 annual general meeting. Resolution 3 is therefore an ordinary resolution to approve the new Directors' Remuneration Policy, which is set out in full on pages 90 to 103 of the 2022 Annual Report and Accounts. If approved, the Directors' Remuneration Policy will take effect immediately after the end of the AGM, and will remain valid until replaced by a new or amended policy (expected to occur at the 2025 annual general meeting of the Company).

## Notes to resolutions 4 and 5

### Appointment of auditor and determination of auditor's remuneration

On 12 May 2022, the Company announced that it intended to propose to shareholders at the 2022 AGM that PricewaterhouseCoopers LLP be appointed to serve as the Company's U.K. statutory auditor and the Company's registered public accounting firm for the financial year

## Notes to resolutions

ending 30 June 2023. This decision was taken following a competitive audit tender. KPMG LLP, the Company's prior U.K. statutory auditor and registered public accounting firm, resigned on 10 November 2022. Following KPMG LLP's resignation, and prior to the 2022 AGM, the Board will have appointed PricewaterhouseCoopers LLP as the Company's U.K. statutory auditor and registered public accounting firm, subject to shareholder approval at the 2022 AGM.

Resolution 4 seeks shareholder approval for the appointment of PricewaterhouseCoopers LLP as the Company's auditor to hold office until the conclusion of the next general meeting at which accounts are laid.

Resolution 5 seeks shareholder approval to authorise the Directors to determine the auditor's remuneration.

The audit committee of the Board will continue to consider the reappointment of the external auditor each year before making a recommendation to the Board.

### Notes to resolutions 6 to 13

#### Re-election of Directors

All of the Directors are required by the Articles to retire and offer themselves for re-election at each AGM. In accordance with this requirement, Mr. J Cotterell, Mr. M Thurston, Mr. A Allan, Ms. S Connal, Mr. B Druskin, Mr. D Pattillo, Mr. T Smith and Ms. K Hollister will retire and offer themselves for re-election as Directors at the AGM.

The nominations and corporate governance committee of the Board (the "**Nominations Committee**") identifies, evaluates and recommends to the Board candidates for appointment or reappointment as Directors and for appointment as company secretary.

The Nominations Committee regularly reviews the diversity, mix of skills, experience and knowledge of the Board and seeks to ensure an orderly succession of Directors. The outside directorships and broader commitments of the non-executive directors (including time commitments) are also monitored by the Nominations Committee. The Nominations Committee's reasons for the re-election of Directors are set out with the biography of each Director, as are descriptions of the Directors' skills, experience and the committees upon which they serve.

In respect of each of the non-executive Directors, the Board has fully considered whether each Director is free from any relationship that could materially interfere with the exercise of his or her independent judgement. The Board has determined that each of these non-executive directors is considered to be independent as that term is defined under the rules of the New York Stock Exchange.

All Directors so standing are recommended by the Board for re-election.

# Notes to resolutions

## Resolution 6

John Cotterell – Chief Executive Officer and Director

John Cotterell founded the Company and has served as our Chief Executive Officer and as a member of the Board since our inception in February 2000. Mr. Cotterell holds a B.Eng. from the University of Bristol and an M.B.A. from the Alliance Manchester Business School. The Board believes that Mr. Cotterell's leadership of the Company since its inception and experience with information technology companies prior to founding the Company provide him with the qualifications and skills to serve as a director.

## Resolution 7

Mark Thurston – Chief Financial Officer and Director

Mark Thurston has served as our Chief Financial Officer and as a member of the Board since April 2015. From May 2011 to March 2015, Mr. Thurston served as Group Finance Director at Paragon Education and Skills Ltd. Mr. Thurston holds a Physics degree from Durham University and is a member of the Institute of Chartered Accountants in England and Wales. The Board believes that Mr. Thurston's perspective and experience as our Chief Financial Officer provide him with the qualifications and skills to serve as a director.

## Resolution 8

Andrew Allan – Independent Director

Andrew Allan has served as a member of the Board since April 2006, having previously served as a member of the board of Brains Direct Ltd, which we acquired in April 2006. He currently serves as Managing Partner at Fairways Corporate Finance, a position he has held since May 2003. Mr. Allan is a qualified Chartered Accountant and a current member of the Institute of Chartered Accountants of Scotland. Mr. Allan holds a Bachelor's degree in Finance from the University of Strathclyde. The Board believes that Mr. Allan's business experience provide him with the qualifications and skills to serve as a director.

## Resolution 9

Sulina Connal – Independent Director

Sulina Connal has served as a member of the Board since September 2019. Since April 2020, she has been working on partnerships at Google and is currently Managing Director of News and books Partnerships for EMEA. Previously, Ms. Connal served as the Director of Mobile and Connectivity Partnerships at Facebook from October 2017 to April 2020. Prior to that, from April 2014 until September 2017, she served as the Senior Vice President of Strategic Partnerships at Orange. Ms. Connal holds an M.A. from the University of Oxford. The Board believes that Ms. Connal's business experience provides her with the qualifications and skills to serve as a director.

# Notes to resolutions

## **Resolution 10**

### **Ben Druskin – Independent Director**

Ben Druskin has served as a member of the Board since September 2017. Mr. Druskin retired from Citigroup in August 2017. From 2014 until his retirement, Mr. Druskin served as the Chairman of the Global Technology, Media and Telecom Investment Banking Group. Prior to becoming Chairman, Mr. Druskin was co-head of the Global Technology, Media and Telecom Investment Banking Group. Mr. Druskin has served as a member of the board of directors of Zensar Technologies since November 2017 and as a member of the board of directors of Global Synergy Acquisition Corp. between October 2020 and August 2022. Mr. Druskin holds a B.A. in Economics from Rutgers College and an M.B.A. in Finance from The Stern School of Business at New York University. The Board believes that Mr. Druskin's expertise in capital raising and mergers and acquisitions provide him with the qualifications and skills to serve as a director.

## **Resolution 11**

### **David Pattillo – Independent Director**

David Pattillo has served as a member of the Board since January 2017. From February 2014 to January 2019, Mr. Pattillo served as the Chief Financial Officer and member of the board of directors of ClearStar, Inc. From August 2010 to present, Mr. Pattillo serves as Manager of Dapa, LLC. Mr. Pattillo holds a B.S. from Clemson University and an MBA from the University of Georgia – Terry College of Business. The Board believes that Mr. Pattillo's knowledge of the information technology industry provides him with the qualifications and skills to serve as a director.

## **Resolution 12**

### **Trevor Smith – Chairman**

Trevor Smith has served as a member of the Board since June 2013 and our chairman since July 2016. Prior to his retirement, Mr. Smith held various roles at Goldman, Sachs & Co., an investment bank, including Chief Information Officer for the EMEA Region from January 2000 to September 2009 and in a part-time Business Resiliency & Crisis Management and Special Project role from March 2010 until June 2013. Mr. Smith holds a B.Sc. in Economics from UCW Aberystwyth. The Board believes that Mr. Smith's experience in information technology and delivery of large projects provides him with the qualifications and skills to serve as a director.

## **Resolution 13**

### **Kathryn Hollister – Independent Director**

Kathryn Hollister was appointed as a member of the Board effective as at 31 October 2022. Since June 2021, Ms. Hollister has served as a member of the board of directors of Clear Secure, Inc. and as a member of the board's audit and compensation committees. From March 2021 to May 2022, Ms. Hollister served as a member of the board of directors of First Solar, Inc. and as a member of the board's audit and compensation committees. Ms. Hollister was an active partner at Deloitte for over 25 years until September 2020, where she served as the Chief Strategy Officer of Deloitte Global Tax and Legal practice from 2015 until 2019 and in a variety of leadership roles, including Chief Strategy Officer of Deloitte Tax LLP

## Notes to resolutions

(USA), managing partner of the U.S. Business Tax Service line, and served both public and private clients. Ms. Hollister was a member of the Board of Directors of Deloitte U.S. from 2008 to 2015 and of Deloitte's Global Board of Directors from 2010 to 2015. In the community, Ms. Hollister served multiple academic and charitable organisations and currently serves on the boards of trustees of Duke University, University of Cincinnati Health Foundation, and the Cincinnati Museum Center. A lawyer (licensed, registered inactive, in State of Ohio) and a certified public accountant (licensed, active in the State of Ohio), Ms. Hollister holds a B.A. from Duke University and a J.D. from the University of Cincinnati College of Law. The Board believes that Ms. Hollister's business experience provides her with the qualifications and skills to serve as a director.

### Notes to resolution 14

#### Authority to allot shares

The directors of an English public limited company must have specific authority from shareholders to allot shares in the company or to grant rights to subscribe for or to convert any security into shares in the company.

At the time of the Company's initial public offering in 2018, pursuant to the Articles, our shareholders authorised the allotment by the Directors of shares with a nominal value of up to £3,000,000, for a period of five years. This authority will expire on 6 July 2023.

We are asking for your approval to renew the Directors' authority to allot shares for an additional five-year period to expire in December 2027 in respect of shares with an aggregate nominal value of £3,000,000 (equal to 150,000,000 Class A ordinary shares of £0.02 each).

Your approval of resolution 14 will provide the Board with continued flexibility to issue shares up to such maximum aggregate nominal value. The renewed authority would apply to the issuance of shares, employee and director equity awards (save to the extent that they are granted under "employee share schemes" as defined under the Companies Act and therefore exempt from this requirement) and other securities convertible into or exercisable or exchangeable for our shares.

If shareholders do not approve resolution 14, the existing authorisation granted pursuant to the Articles will continue to apply until July 2023. However, following its expiration, the Board would be constrained in its ability to fund the development of Endava's business through equity offerings absent a further shareholder authorisation.



# Notes to resolutions

## Notes to resolution 15

### Disapplication of pre-emption rights

When the directors of an English public limited company allot equity securities (being ordinary shares or rights to subscribe for, or to convert any securities into, ordinary shares) for cash, the company must first offer those equity securities on the same or more favourable terms to existing shareholders of the company on a pro rata basis (commonly referred to as the statutory pre-emption right) unless this statutory pre-emption right is disapplied, or opted-out of, by approval of the shareholders.

At the time of our initial public offering in 2018, pursuant to the Articles, our shareholders disapplied the statutory pre-emption right in respect of allotments by our directors of shares with a nominal value of up to £3,000,000, for a period of five years. Such disapplication will expire on 6 July 2023.

We are asking for your approval to renew the pre-emption disapplication for an additional five-year period to expire in December 2027 in respect of shares with an aggregate nominal value of £3,000,000 (equal to 150,000,000 Class A ordinary shares of £0.02 each). Your approval of resolution 15 will provide the Board with continued flexibility to issue shares for cash or grant rights to subscribe for, or convert any security into, shares for cash on a non-pre-emptive basis up to such maximum number.

If shareholders do not approve resolution 15, the existing pre-emption disapplication granted pursuant to the Articles will continue to apply until July 2023. However, shares issued for cash after its expiration would have to first be offered to existing shareholders of the Company pro rata to their existing shareholdings before those shares could be issued to any new shareholders. This limitation on our ability to issue shares for cash could put us at a distinct disadvantage vis-à-vis many of our peers who are not subject to such requirements, and would increase our costs and otherwise might make it difficult for us to complete equity capital raisings that our Board considers to be in the best interests of our shareholders. Please note that the requirement to offer shares to pre-existing shareholders does not apply where such shares are issued for non-cash consideration or pursuant to employee share schemes.

The approval of resolution 15 is conditional on the approval of resolution 14 because English law requires that a pre-emption disapplication be given in respect of a particular authorisation (general or specific) to allot shares. Resolution 15 will therefore not be passed unless resolution 14 is also approved, notwithstanding that shareholders may have voted to approve resolution 15. As required under English law, resolution 15 is a special resolution that requires the affirmative vote of at least 75% of the votes cast in person or by proxy at the AGM in order to be passed.

# Shareholder notes on voting

## Holders of Class A ordinary shares or Class B ordinary shares

### When is my voting entitlement fixed?

Only those holders of Class A ordinary shares or Class B ordinary shares registered in the Company's register of members at close of business at 6:00 p.m. London time on Thursday 8 December 2022 (or, if the AGM is adjourned, at 6:00 p.m. London time on the day which is two days prior to the adjourned meeting (excluding non-working days)), shall be entitled to attend, speak or vote at the AGM. Your voting entitlement will depend on the number of Class A ordinary shares and Class B ordinary shares that you hold at that time. Changes to the register of members after this deadline shall be disregarded in determining the rights of any person to vote at the AGM.

### I can't attend the meeting but want to vote – what do I do?

If you are a registered holder and cannot attend the AGM, you can appoint the chair or any other person to attend, speak and vote on your behalf. This person is called your proxy. Your proxy does not have to be a shareholder but must attend the AGM for your vote to be counted. If a shareholder appoints more than one proxy to attend the meeting, each proxy must be appointed to exercise the rights attached to a different share or shares held by the shareholder. If a shareholder wishes to appoint more than one proxy they may do so at [www.endava-shares.com](http://www.endava-shares.com).

You can instruct your proxy how to vote. Where no specific instruction is given by you, your proxy may vote at their discretion or refrain from voting, as they see fit. You can appoint more than one proxy provided it is in relation to different shares within your holding.

You can appoint a proxy and submit voting instructions:

- by registering on the Endava shares portal at [www.endava-shares.com](http://www.endava-shares.com). To be effective, the proxy vote must be submitted at [www.endava-shares.com](http://www.endava-shares.com) so as to have been received by the Company's registrars not less than 48 hours (excluding weekends and public holidays) before the time appointed for the meeting or any adjournment of it;
- by paper proxy form, if requested. If you require a paper proxy form, please contact our registrar, Link Group by email at [shareholderenquiries@linkgroup.co.uk](mailto:shareholderenquiries@linkgroup.co.uk) or you may call Link on 0371 664 0391. Calls are charged at the standard geographic rate and will vary by provider. Calls outside the United Kingdom will be charged at the applicable international rate. Lines are open between 9:00 a.m. - 5:30 p.m., Monday to Friday excluding public holidays in England and Wales; or

## Shareholder notes on voting cont'd

- in the case of holders of Class A ordinary shares that are CREST members, by utilising the CREST electronic proxy appointment service in accordance with the procedures set out in the notes to the formal notice of AGM on pages 23 to 25.

By registering on the portal at [www.endava-shares.com](http://www.endava-shares.com), you can manage your shareholding, including:

- casting your vote;
- updating your address; and
- selecting your communication preference.

Any power of attorney or other authority under which the proxy is submitted must be returned to the Company's registrars, Link Group, PXS1, Central Square, 29 Wellington Street, Leeds LS1 4DL. If a paper form of proxy is requested from the registrar, it should be completed and returned to Link Group, PXS1, Central Square, 29 Wellington Street, Leeds LS1 4DL to be received not less than 48 hours (excluding weekends and public holidays) before the time of the meeting. Any alterations to a paper form must be initialled.

If you need help with voting online, or require a paper proxy form, please contact our registrar, Link Group by email at [shareholderenquiries@linkgroup.co.uk](mailto:shareholderenquiries@linkgroup.co.uk), or you may call Link on 0371 664 0391. Calls are charged at the standard geographic rate and will vary by provider. Calls outside the United Kingdom will be charged at the applicable international rate. Lines are open between 9:00 a.m. - 5:30 p.m., Monday to Friday excluding public holidays in England and Wales.

Submission of a proxy vote shall not preclude a member from attending and voting in person at the meeting in respect of which the proxy is appointed or at any adjournment thereof.

If you are appointing a person other than the chair of the AGM as your proxy, you will also need to give the admission card to your proxy to bring to the AGM, along with photographic proof of their identity.

Proxies not properly notified to the Company's registrar, Link Group, may be denied access to the AGM and will be unable to vote. Giving your admission card to your proxy is not sufficient – they must also be appointed in advance using one of the above methods.

If you own shares jointly and more than one joint member purports to appoint a proxy in respect of the same shares, only the appointment by the most senior member will be accepted as determined by the order in which the names appear in the Company's register of members.

### By when do I have to submit my vote?

Proxy appointments and voting instructions, including any amendments, must be received by the Company's registrar, Link Group, by 2:30 p.m. London time on Thursday 8 December

## Shareholder notes on voting cont'd

2022 (or, if the AGM is adjourned, 48 hours (excluding non-working days) before the time fixed for the adjourned AGM). If you miss this deadline and wish to submit a new vote or amend an existing vote, you can only do so by attending the AGM in person and voting.

### I already voted but have changed my mind – can I change my vote?

You can submit a new voting instruction at any time before the time and date above.

The voting instruction received last will be the one that is followed.

### I hold shares on behalf of several others – can I vote part of the holding separately?

If a shareholder wishes to appoint more than one proxy they may do so at [www.endava-shares.com](http://www.endava-shares.com).

Corporate shareholders may either appoint one or more proxies online via [www.endava-shares.com](http://www.endava-shares.com) or via CREST, or alternatively appoint one or more corporate representatives in relation to different shares.

Multiple proxies and corporate representatives may all attend and speak at the AGM and may vote the shares that their respective appointments represent in different ways.

# Shareholder notes on voting cont'd

## Holders of Class B ordinary shares

I am a CREST member – can I use the CREST system to vote?

Holders of Class B ordinary shares will not be able to use the CREST system to vote. Such shareholders must vote online via [www.endava-shares.com](http://www.endava-shares.com) or by requesting a paper form of proxy.

I have a power of attorney from a holders of Class B ordinary shares– how can I vote?

You should vote using the online portal at [www.endava-shares.com](http://www.endava-shares.com). Please refer to the question “I can’t attend the meeting but want to vote – what do I do?” for more information. You should ensure that you have been appointed as a proxy via [www.endava-shares.com](http://www.endava-shares.com) and that Link Group have received the valid power of attorney by 2:30 p.m. London time on Thursday 8 December 2022.

# Shareholder notes on voting cont'd

## Holders of ADSs

### When is my voting entitlement fixed?

To attend at the AGM you must be a registered holder of ADSs at 5:00 p.m. EST on Thursday 3 November 2022 (or 10:00 p.m. London time on the same day). Your voting entitlement will depend on the number of ADSs you hold at that time.

The holders of ADSs are entitled to one vote per ADS on all matters that are subject to shareholder vote.

Given the greater number of votes per share attributed to Class B ordinary shares, these shareholders will, assuming no dispositions of Class B ordinary shares by such shareholders between Friday 11 November 2022 (the latest practicable date before publication of this notice) and Monday 12 December 2022 (the date of the AGM), collectively beneficially hold shares representing approximately 79.73% of the voting rights of the outstanding share capital. Further, John Cotterell, the Chief Executive Officer of Endava, will beneficially hold Class B ordinary shares representing approximately 42.34% of the voting rights of the outstanding share capital of Endava. Consequently, Mr. Cotterell will continue to be able to have a significant influence on corporate matters submitted to a vote of shareholders.

### How can you attend the AGM in person?

If you wish to attend the AGM in person, you must give notice to the Company of your attendance by completing and delivering a Notice of Attendance to Citibank, N.A. in its capacity as ADS depository (the “**Depository**”) and Transfer Agent for Endava’s ADS program at P.O. BOX 43077, Providence, Rhode Island 02940-3077 on or before Tuesday 6 December 2022 (10:00 a.m. EST).

You will also need to make arrangements with your broker to provide evidence of your ADS holdings as of 5:00 p.m. EST on Thursday 3 November 2022, the ADS record date. To do so, you should contact Citibank, N.A. - ADR Shareholder Services at 1-877-CITI-ADR (toll free) or 1-781-575-4555 (outside USA) (Monday – Friday, 8:30 a.m. - 6:00 p.m. EST).

### How to vote your ADSs

You can instruct the Depository to vote on your behalf by completing and returning the paper ADS voting instruction card (if one has been sent to you). Please read the instructions carefully to ensure you have completed and signed the card correctly. Any alterations must be initialled.

If you hold your ADSs via a bank, broker or nominee, you will need to contact your bank, broker or nominee to submit your vote through them and complete the paperwork required by their deadlines, as applicable.

### By when do I have to submit my vote?

## Shareholder notes on voting cont'd

Paper voting instructions, including any amendments, must be received by the Depositary by 10:00 a.m. EST on Tuesday 6 December 2022.

If your instructions are not received by the Depositary by the appointed times, then under the terms of the Deposit Agreement between the Company and the Depositary, your ADSs may, under certain circumstances, be voted by a person designated by the Company.

### I already voted but have changed my mind – can I change my vote?

You can submit a new instruction at any time during the voting period. If you wish to amend a paper instruction you must do so in writing and sign your new instruction, if you hold registered American Depositary Receipts.

The voting instruction received last will be the one that is followed.

If you hold your ADSs via a bank, broker, or nominee then you should contact the relevant institution to amend your vote.

### I hold my shares in "street name" – can I still vote?

You should contact your bank, broker or nominee for information on how to vote your ADSs. If you wish to attend the AGM, you will need to bring with you evidence of your share ownership in the form of a currently dated letter from your bank or broker and photographic ID. On verification of such evidence, you may attend the AGM but may not speak or vote your shares at the AGM.

## Other Information

A copy of this notice and other information required by the Companies Act can be found at <https://investors.endava.com/financials-and-filings/AGM/>.

### Information rights

Under the Companies Act, there are a number of rights that may now be available to indirect investors of the Company, including the right to be nominated by the registered holder to receive general shareholder communications direct from the Company.

The rights of indirect investors who have been nominated to receive communications from the Company in accordance with section 146 of the Companies Act (“**nominated persons**”) do not include the right to appoint a proxy. However, nominated persons may have a right under an agreement with the registered shareholder who holds the shares on their behalf to be appointed (or to have someone else appointed) as a proxy.

Alternatively, if nominated persons do not have such a right or do not wish to exercise it, they may have a right under such an agreement to give instructions to the person holding the shares as to the exercise of voting rights.

If you have been so nominated to receive general shareholder communications directly from the Company, it is important to remember that your main contact in terms of your investment remains with the registered shareholder or custodian or broker, or whoever administers the investment on your behalf. You should also deal with them in relation to any rights that you may have under agreements with them to be appointed as a proxy and to attend, participate in, and vote at the AGM, as described above.

Any changes or queries relating to your personal details and holding (including any administration thereof) must continue to be directed to your existing contact at your investment manager or custodian. The Company cannot guarantee dealing with matters that are directed to us in error. The only exception to this is where the Company is exercising one of its powers under the Companies Act and writes to you directly for a response.

### Statements related to the audit

Members satisfying the thresholds in section 527 of the Companies Act can require the Company to publish a statement on its website setting out any matter relating to:

- a. the audit of the Company’s accounts (including the auditor’s report and the conduct of the audit) that are to be laid before the AGM; and
- b. any circumstances connected with an auditor of the Company ceasing to hold office since the last AGM, that the members propose to raise at the AGM.

The Company cannot require the members requesting the publication to pay its expenses in connection with the publication. The Company must forward a copy of the statement to the



## Other information

auditors when it publishes the statement on the website. The business which may be dealt with at the AGM includes any such statement that the Company has been required to publish on its website.

### Shareholder requisition rights

Members satisfying the thresholds in section 338 of the Companies Act can require the Company:

- a. to give, to members of the Company entitled to receive notice of the AGM, notice of a resolution which may properly be moved, and which those members intend to move, at the AGM; and
- b. to include in the business to be dealt with at the AGM any matter (other than a proposed resolution) which may properly be included in the business at the AGM,

provided in each case that the requirements of those sections are met and provided that the request is received by the company not later than six clear weeks before the AGM or, if later, the time at which notice is given of the AGM.

### Total voting rights and share capital

The Company has two classes of ordinary shares: Class A ordinary shares and Class B ordinary shares.

Class A ordinary shares are capable of being held in certificated form or dematerialised and held in CREST. Class A ordinary shares may also be represented by ADSs. Class B ordinary shares are only capable of being held in certificated form. The rights of the holders of Class A ordinary shares and Class B ordinary and holders of ADSs are identical, except with respect to voting, conversion and transfer.

The holders of ADSs or Class A ordinary shares (not represented by ADSs) are entitled to one vote per share and the holders of Class B ordinary shares are entitled to 10 votes per share, in each case on all matters that are subject to shareholder vote.

As at Friday 11 November 2022 (the latest practicable date before the publication of this notice), the issued share capital of the Company was comprised of 40,919,863 Class A ordinary shares and 16,097,612 Class B ordinary shares with a nominal value of £0.02 per share, respectively.

Therefore, the total number of voting rights as at Friday 11 November 2022 (the latest practicable date before publication of this notice) was 201,895,983.

## Other information

### Notes:

1. Shareholders, or their proxies, intending to attend the AGM in person are requested, if possible, to arrive at the AGM venue at least 20 minutes prior to the commencement of the AGM at 2:30 p.m. London time on Monday 12 December 2022, so that their shareholding may be checked against the Company's Register of Members and attendances recorded.
  2. You can vote either:
    - 2.1. by registering on the Endava shares portal at [www.endava-shares.com](http://www.endava-shares.com). To be effective, the proxy vote must be submitted at [www.endava-shares.com](http://www.endava-shares.com) so as to have been received by the Company's registrars. not less than 48 hours (excluding weekends and public holidays) before the time appointed for the meeting or any adjournment of it;
    - 2.2. by paper form, if requested. If you require a paper proxy form, please contact our registrar, Link Group by email at [shareholderenquiries@linkgroup.co.uk](mailto:shareholderenquiries@linkgroup.co.uk), or you may call Link on 0371 664 0391 Calls are charged at the standard geographic rate and will vary by provider. Calls outside the United Kingdom will be charged at the applicable international rate. Lines are open between 9:00 a.m. - 5:30 p.m., Monday to Friday excluding public holidays in England and Wales. If a paper form of proxy is requested from the registrar, it should be completed and returned to Link Group, PXS1, Central Square, 29 Wellington Street, Leeds LS1 4DL to be received not less than 48 hours (excluding weekends and public holidays) before the time of the meeting; or
    - 2.3. in the case of CREST members, by utilising the CREST electronic proxy appointment service in accordance with the procedures set out below.
- Submission of a proxy vote shall not preclude a member from attending and voting in person at the meeting in respect of which the proxy is appointed or at any adjournment thereof.
3. If you return more than one proxy appointment, either by paper or electronic communication, the appointment received last by the Registrar before the latest time for the receipt of proxies will take precedence. You are advised to read the terms and conditions of use carefully. Electronic communication facilities are open to all shareholders and those who use them will not be disadvantaged.
  4. In the case of a corporation, the form of proxy must be executed under its common seal or signed on its behalf by an attorney or a duly authorised officer of the corporation. A corporation which is a member can appoint one or more corporate representatives who may exercise on its behalf all its powers as a member provided that they do not do so in relation to the same shares.
  5. In the case of joint holders, the vote of the senior who tenders a vote whether in person or by proxy will be accepted to the exclusion of the votes of any other joint holders. For these purposes, seniority shall be determined by the order in which the names stand in the Company's relevant register of members for the certificated or uncertificated shares of the Company (as the case may be) in respect of the joint holding.
  6. The return of a completed form of proxy, electronic filing or any CREST Proxy Instruction (as described in note 8 below) will not prevent a shareholder from attending the AGM and voting in person if they wish to do so.

## Other information

7. CREST members who wish to appoint a proxy or proxies through the CREST electronic proxy appointment service may do so for the AGM (and any adjournment of the AGM) by using the procedures described in the CREST Manual (available from [www.euroclear.com](http://www.euroclear.com)). CREST Personal Members or other CREST sponsored members, and those CREST members who have appointed a service provider(s), should refer to their CREST sponsor or voting service provider(s), who will be able to take the appropriate action on their behalf.
8. In order for a proxy appointment or instruction made by means of CREST to be valid, the appropriate CREST message (a 'CREST Proxy Instruction') must be properly authenticated in accordance with Euroclear UK & Ireland Limited's specifications and must contain the information required for such instructions, as described in the CREST Manual. The message must be transmitted so as to be received by the issuer's agent (ID RA10) by 2:30 p.m. London time on Thursday 8 December 2022. For this purpose, the time of receipt will be taken to mean the time (as determined by the timestamp applied to the message by the CREST application host) from which the issuer's agent is able to retrieve the message by enquiry to CREST in the manner prescribed by CREST. After this time, any change of instructions to proxies appointed through CREST should be communicated to the appointee through other means.
9. CREST members and, where applicable, their CREST sponsors or voting service providers should note that Euroclear UK & Ireland Limited does not make available special procedures in CREST for any particular message. Normal system timings and limitations will, therefore, apply in relation to the input of CREST Proxy Instructions. It is the responsibility of the CREST member concerned to take (or, if the CREST member is a CREST personal member, or sponsored member, or has appointed a voting service provider(s), to procure that his CREST sponsor or voting service provider(s) take(s)) such action as shall be necessary to ensure that a message is transmitted by means of the CREST system by any particular time. In this connection, CREST members and, where applicable, their CREST sponsors or voting system providers are referred, in particular, to those sections of the CREST Manual concerning practical limitations of the CREST system and timings. The Company may treat as invalid a CREST Proxy Instruction in the circumstances set out in Regulation 35(5) (a) of the Uncertificated Securities Regulations 2001.
10. Unless otherwise indicated on the Form of Proxy, CREST voting or any other electronic voting channel instruction, the proxy will vote as (s)he thinks fit or, at his/her discretion, withhold from voting.
11. Under Section 527 of the Companies Act, shareholders meeting the threshold requirements set out in that section have the right to require the Company to publish on a website a statement setting out any matter relating to: (i) the audit of the Company's financial statements (including the Auditor's Report and the conduct of the audit) that are to be laid before the AGM; or (ii) any circumstances connected with an auditor of the Company ceasing to hold office since the previous meeting at which annual financial statements and reports were laid in accordance with Section 437 of the Companies Act (in each case) that the shareholders propose to raise at the relevant meeting. The Company may not require the shareholders requesting any such website publication to pay its expenses in complying with sections 527 or 528 of the Companies Act. Where the Company is required to place a statement on a website under section 527 of the Companies Act, it must forward the statement to the Company's auditor not later than the time when it makes the statement available on the website. The business which may be dealt with at the AGM for the relevant financial year includes any statement that the Company has been required under section 527 of the Companies Act to publish on a website.

## Other information

12. Any shareholder attending the AGM has the right to ask questions. The Company must cause to be answered any such question relating to the business being dealt with at the AGM but no such answer need be given if: (a) to do so would interfere unduly with the preparation for the AGM or involve the disclosure of confidential information; (b) the answer has already been given on a website in the form of an answer to a question; or (c) it is undesirable in the interests of the Company or the good order of the AGM that the question be answered.
13. The following documents are available for inspection during normal business hours at the registered office of the Company on any business day from the date of this notice until the time of the AGM and may also be inspected at the AGM venue, as specified in this notice, from 9:00 a.m. London time on the day of the AGM until the conclusion of the AGM:
  - 13.1. the executive directors' service contracts; and
  - 13.2. letters of appointment of the non-executive directors.
14. You may not use any electronic address (within the meaning of section 333(4) of the Companies Act) provided in either this notice or any related documents (including the form of proxy) to communicate with the Company for any purposes other than those expressly stated.

## Concert Party information

The persons whose names are listed in the table below (the “**Concert Party**”), are considered to be acting in concert with each other in relation to the Company for the purposes of the City Code on Takeovers and Mergers (the “**Takeover Code**”) as at the date of this document.

As at 11 November 2022 (the latest practicable date before the publication of this document), the members of the Concert Party held in aggregate, 1,606,726 Class A ordinary shares and 15,207,474 Class B ordinary shares, representing approximately 76.12% of the voting rights in Endava.

As the Concert Party held more than 50% of the voting rights in Endava as of 11 November 2022 (the latest practicable date before the publication of this document), and assuming that no other acquisitions or dispositions of Endava shares by any member of the Concert Party have taken place between 11 November 2022 (the latest practicable date before the publication of this document) and 15 November 2022 (the date of this document), members of the Concert Party would be able, subject to Note 4 on Rule 9.1 of the Takeover Code, to acquire further interests in shares in the capital of Endava without incurring any obligation under Rule 9 of the Takeover Code to make a general offer.

The table below sets out the respective interests in the Company of the Concert Party members as of 11 November 2022 (the latest practicable date before the publication of this document).

	Class A Ordinary Shares Beneficially Owned		Class B Ordinary Shares Beneficially Owned		Total Voting Power †
	Shares	%	Shares	%	%
John Cotterell <sup>(1)</sup>	491,236	1.20	8,500,000	52.80	42.34
Alex Day <sup>(2)</sup>	—	—	2,051,766	12.75	10.16
Goran Stevanovic <sup>(3)</sup>	—	—	1,662,500	10.33	8.23
Valentin Metzger <sup>(4)</sup>	—	—	650,000	4.04	3.22
Julian Bull <sup>(5)</sup>	36,011	*	461,204	2.87	2.30
William Breach <sup>(6)</sup>	20,943	*	260,840	1.62	1.30
Steve Harding <sup>(7)</sup>	72,305	*	227,775	1.41	1.16
Rob Machin <sup>(8)</sup>	2,908	*	224,534	1.39	1.11
Teodor Torgie <sup>(9)</sup>	54,197	*	335,520	2.08	1.69
Barry Risby <sup>(10)</sup>	21,371	*	260,229	1.62	1.30
Andrew Allan <sup>(11)</sup>	20,000	*	200,000	1.24	1.00
Simon Whittington	40,000	*	180,000	1.12	*
Justin Marcucci <sup>(12)</sup>	94,962	*	110,268	*	*
Richard Randall	—	—	82,838	*	*
Vasile Nedelciuc	—	—	—	—	—
Michael Kinton	477,793	1.17	—	—	—
Graham Lee <sup>(13)</sup>	275,000	*	—	—	—
All members of the Concert Party as a group (17 persons) <sup>(14)</sup>	1,606,726	3.93	15,207,474	94.47	76.12

## Concert Party information cont'd

\* Represents beneficial ownership of less than 1%.

† Represents the voting power with respect to all Class A ordinary shares and Class B ordinary shares, voting as a single class. Each Class A ordinary share is entitled to one vote per share and each Class B ordinary share is entitled to ten votes per share. The Class A ordinary shares and Class B ordinary shares will vote together on all matters (including the election of Directors) submitted to a vote of shareholders.

- (1) Consists of (1) 491,236 Class A ordinary shares beneficially held by Mr. Cotterell, (2) 6,500,000 Class B ordinary shares held directly by Mr. Cotterell and (3) 2,000,000 Class B ordinary shares held in a trust of which Mr. Cotterell is a trustee. Excludes Class A ordinary shares issuable under the 2018 Equity Incentive Plan.
- (2) Excludes (1) Class A ordinary shares issuable under the 2018 Equity Incentive Plan and (2) Class A Shares issuable under the 2018 Sharesave Plan.
- (3) Excludes (1) Class A ordinary shares issuable under the 2018 Equity Incentive Plan and (2) Class A Shares issuable under the 2018 Sharesave Plan.
- (4) Excludes Class A ordinary shares issuable under the 2018 Equity Incentive Plan.
- (5) Excludes Class A ordinary shares issuable under the 2018 Equity Incentive Plan.
- (6) Excludes Class A ordinary shares issuable under the 2018 Equity Incentive Plan.
- (7) Excludes (1) Class A ordinary shares issuable under the 2018 Equity Incentive Plan and (2) Class A Shares issuable under the 2018 Sharesave Plan.
- (8) Excludes (1) Class A ordinary shares issuable under the 2018 Equity Incentive Plan and (2) Class A Shares issuable under the 2018 Sharesave Plan.
- (9) Excludes Class A ordinary shares issuable under the 2018 Equity Incentive Plan.
- (10) Excludes Class A ordinary shares issuable under the 2018 Equity Incentive Plan.
- (11) Excludes (1) Class A ordinary shares issuable under the Non-Executive Director Plan and (2) Class A ordinary shares issuable under the 2018 Non-Employee Sub Plan.
- (12) Excludes (1) Class A ordinary shares issuable under the 2018 Equity Incentive Plan and (2) Class A Shares issuable under the 2018 Sharesave Plan.
- (13) Excludes Class A ordinary shares issuable under the 2018 Equity Incentive Plan.
- (14) Excludes (1) Class A ordinary shares issuable under the Endava 2017 Non-Executive Director Long Term Incentive Plan, (2) Class A ordinary shares issuable under the 2018 Equity Incentive Plan and (3) Class A Shares issuable under the 2018 Sharesave Plan.

As of 11 November 2022 (the latest practicable date before the publication of this document), John Cotterell, the Company's Chief Executive Officer, beneficially held shares representing approximately 42.34% of the voting rights of the outstanding share capital of the Company. Accordingly, except with the consent of the Panel on Takeovers and Mergers, Mr. Cotterell will not be able to acquire further or additional interests in shares that increase the percentage of shares carrying voting rights in which he is interested without being required to make a mandatory offer to all holders of any class of existing share capital or other class of securities carrying voting rights in the Company to acquire the balance of all such interests in the Company.

In the event that other holders of Class B ordinary shares sell or transfer their shares to third parties, resulting in a redesignation of such Class B ordinary shares as Class A ordinary shares, this will result in Mr. Cotterell's interest in the Company passively increasing as a percentage of total shares carrying voting rights outstanding, including through 50% of the voting rights.

### Endava plc

Registered Office  
125 Old Broad Street  
London EC2N 1AR  
United Kingdom  
Tel: +44 20 7367 1000

### Registrar

Link Group  
10th Floor  
Central Square  
29 Wellington Street  
Leeds LS1 4DL  
United Kingdom  
Tel: 0371 664 0300  
Tel: +44 371 664 0300 (outside the UK)

### ADS Depository

Citibank Shareholder Services  
P.O. Box 43077  
Providence, Rhode Island 02940-3077  
USA  
Tel: 1-877-CITI-ADR (toll free)  
Tel: 1-781-575-4555 (outside US)  
E-mail at: [Citibank@shareholders-online.com](mailto:Citibank@shareholders-online.com)

**Time  
Sensitive**

## **Depository's Notice of Annual General Meeting of Endava plc (the "Company")**

<b>ADSs:</b>	American Depositary Shares.
<b>ADS CUSIP No.:</b>	29260V105.
<b>ADS Record Date:</b>	5:00 P.M. (New York City time) on November 3, 2022.
<b>Meeting Specifics:</b>	Annual General Meeting to be held on Monday, December 12, 2022 at 2:30 P.M. (London time) at the offices of Cooley (UK) LLP, 22 Bishopsgate, London EC2N 4BQ, United Kingdom (the "AGM").
<b>Meeting Agenda:</b>	Please note that the Company's Notice of AGM is enclosed. The Annual Report and Accounts for the year ended June 30, 2022 is available on the Company's website at <a href="https://investors.endava.com/financials-and-filings/AGM/">https://investors.endava.com/financials-and-filings/AGM/</a> .
<b>ADS Voting Instructions Deadline:</b>	10:00 A.M. (New York City time) on December 6, 2022.
<b>Deposited Securities:</b>	Class A Ordinary Shares of Endava plc, a public limited company incorporated under the laws of England and Wales.
<b>ADS Ratio:</b>	One (1) Class A Ordinary Share to one (1) ADS.
<b>Depository:</b>	Citibank, N.A.
<b>Custodian of Deposited Securities:</b>	Citibank, N.A., London Branch
<b>Deposit Agreement:</b>	Deposit Agreement, dated as of July 31, 2018, by and among the Company, the Depository, and all Holders and Beneficial Owners of ADSs.

To be counted, your Voting Instructions need to be received by the Depository prior to **10:00 A.M.** (New York City time) on **December 6, 2022**.

**Note that if you do not timely return the Voting Instructions to the Depository, the Deposited Securities represented by your ADSs may nevertheless be voted upon the terms set forth in the Deposit Agreement.**

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The Company has announced that the AGM will be held at the date, time, and location identified above. **Please note that the Company's Notice of AGM is enclosed. The Annual Report and Accounts for the year ended June 30, 2022 is available on the Company's website at <https://investors.endava.com/financials-and-filings/AGM/>.**

As set forth in Section 4.10 of the Deposit Agreement, Holders of record of ADSs, as of the close of business on the ADS Record Date, will be entitled, subject to applicable law, the provisions of the Deposit Agreement, the articles of association of the Company (the "Articles"), and the provisions of the Deposited Securities, to vote, or cause the Custodian to vote, the Deposited Securities (in person or by proxy) represented by such Holder's ADSs.

Holders of ADSs wishing to give voting instructions to the Depository must sign, complete, and return the enclosed voting instructions document prior to the ADS Voting Instructions Deadline in the enclosed pre-addressed envelope.

The Depository has been advised by the Company that under the Articles, voting at any meeting of shareholders of the Company is conducted by poll.

Voting instructions may be given only in respect of a number of ADSs representing an integral number of Deposited Securities. Upon the timely receipt from a Holder of ADSs as of the ADS Record Date of voting instructions in the manner specified by the Depository, the Depository shall endeavor, insofar as practicable and permitted under any applicable law, the provisions of the Deposit Agreement, the Articles and the provisions of the Deposited Securities, to vote, or cause the Custodian to vote, the Deposited Securities (in person or by proxy) represented by such Holder's ADSs as follows: the Depository will instruct the Custodian to vote the Deposited Securities in accordance with the voting instructions received from the Holders of ADSs. If the Depository does not receive voting instructions from a Holder as of the ADS Record Date on or before the date established by the Depository for such purpose, such Holder shall be deemed, and the Depository shall deem such Holder, to have instructed the Depository to give a discretionary proxy to a person designated by the Company to vote the Deposited Securities; provided, however, that no such discretionary proxy shall be given by the Depository with respect to any matter to be voted upon as to which the Company informs the Depository that (a) the Company does not wish such proxy to be given, (b) substantial opposition exists, or (c) the rights of holders of Deposited Securities may be adversely affected.

Deposited Securities represented by ADSs for which no timely voting instructions are received by the Depository from the Holder shall not be voted (except as contemplated in Section 4.10 of the Deposit Agreement). Neither the Depository nor the Custodian shall under any circumstances exercise any discretion as to voting and neither the Depository nor the Custodian shall vote, attempt to exercise the right to vote, or in any way make use of, for purposes of establishing a quorum or otherwise, the Deposited Securities represented by ADSs, except pursuant to and in accordance with the voting instructions timely received from Holders or as otherwise contemplated herein. If the Depository timely receives voting instructions from a Holder which fail to specify the manner in which the Depository is to vote the Deposited Securities represented by such Holder's ADSs, the Depository will deem such Holder to have instructed the Depository to vote in favor of the items set forth in such voting instructions.

Notwithstanding anything else contained herein, the Depository shall, if so requested in writing by the Company, represent all Deposited Securities (whether or not voting instructions have been received in respect of such Deposited Securities from Holders as of the ADS Record Date) for the sole purpose of establishing a quorum at a meeting of shareholders.

The information contained herein with respect to the AGM has been provided by the Company. Citibank, N.A. is forwarding this information to you solely in its capacity as Depository and in accordance with the terms of the Deposit Agreement and disclaims any responsibility with respect to the accuracy of such information. Citibank, N.A. does not, and should not be deemed to, express any opinion with respect to the proposals to be considered at the AGM. The rights and obligations of Holders and Beneficial Owners of ADSs, the Company, and the Depository are set forth in their entirety in the Deposit Agreement and summarized in the ADRs. If you wish to receive a copy of the Deposit Agreement, please contact the Depository at the number set forth below.

***If you have any questions about the way in which voting instructions may be delivered to the Depository, please contact Citibank, N.A. - ADR Shareholder Services at (877)248-4237.***

Citibank, N.A., as Depository

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## Annual General Meeting

*The Voting Instructions must be signed, completed and received at the indicated address prior to 10:00 A.M. (New York City time) on December 6, 2022 for action to be taken.*

**2022 VOTING INSTRUCTIONS AMERICAN DEPOSITARY SHARES  
Endava plc (the "Company")**

ADS CUSIP No.: 29260V105.

ADS Record Date: 5:00 P.M. (New York City time) on November 3, 2022.

Meeting Specifics: Annual General Meeting to be held Monday, December 12, 2022 at 2:30 P.M. (London time) at the offices of Cooley (UK) LLP, 22 Bishopsgate, London EC2N 4BQ, United Kingdom (the "AGM").

Meeting Agenda: Please note that the Company's Notice of AGM is enclosed. The Annual Report and Accounts for the year ended June 30, 2022 is available on the Company's website at <https://investors.endava.com/financials-and-filings/AGM/>.

Depository: Citibank, N.A.

Deposit Agreement: Deposit Agreement, dated as of July 31, 2018, by and among the Company, the Depository, and all Holders and Beneficial Owners of ADSs.

Deposited Securities: Class A Ordinary Shares of the Company.

Custodian: Citibank, N.A., London Branch.

The undersigned holder, as of the ADS Record Date, of the American Depositary Share(s) issued under the Deposit Agreement and identified on the reverse side hereof (such American Depositary Shares, the "ADSs") hereby authorizes and directs the Depository to cause to be voted at the AGM (and any adjournment or postponement thereof) the Deposited Securities represented by the ADSs in the manner indicated on the reverse side hereof.

*The Depository has been advised by the Company that under the articles of association of the Company (the "Articles"), voting at any meeting of shareholders of the Company is conducted by poll.*

*Voting instructions may be given only in respect of a number of ADSs representing an integral number of Deposited Securities. Upon the timely receipt from a Holder of ADSs as of the ADS Record Date of voting instructions in the manner specified by the Depository, the Depository shall endeavor, insofar as practicable and permitted under any applicable law, the provisions of the Deposit Agreement, the Articles and the provisions of the Deposited Securities, to vote, or cause the Custodian to vote, the Deposited Securities (in person or by proxy) represented by such Holder's ADSs as follows: the Depository will instruct the Custodian to vote the Deposited Securities in accordance with the voting instructions received from the Holders of ADSs. If the Depository does not receive voting instructions from a Holder as of the ADS Record Date on or before the date established by the Depository for such purpose, such Holder shall be deemed, and the Depository shall deem such Holder, to have instructed the Depository to give a discretionary proxy to a person designated by the Company to vote the Deposited Securities; provided, however, that no such discretionary proxy shall be given by the Depository with respect to any matter to be voted upon as to which the Company informs the Depository that (a) the Company does not wish such proxy to be given, (b) substantial opposition exists, or (c) the rights of holders of Deposited Securities may be adversely affected.*

Please indicate on the reverse side hereof how the Deposited Securities are to be voted. An explanation of each of the proposed resolutions can be found on pages 9 to 14 of the Company's Notice of AGM.

The Voting Instructions must be marked, signed and returned on time in order to be counted.

By signing on the reverse side hereof, the undersigned represents to the Depository and the Company that the undersigned is duly authorized to give the voting instructions contained therein.

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**RESOLUTIONS**

**Ordinary Resolutions**

To consider, and if thought fit, pass the following resolutions (1 to 14 inclusive), which will be proposed as ordinary resolutions:

1. To receive and adopt the Company's annual accounts for the financial year ended 30 June 2022 and the associated reports of the Directors and auditors (the "2022 Annual Report and Accounts").
2. To approve the Directors' Remuneration Report (other than the Directors' Remuneration Policy referred to in resolution 3 below) contained in the 2022 Annual Report and Accounts.
3. To approve the Directors' Remuneration Policy set out on pages 90 to 103 (inclusive) within the Directors' Remuneration Report contained in the 2022 Annual Report and Accounts, such Remuneration Policy to take effect immediately after the end of the AGM.
4. To appoint PricewaterhouseCoopers LLP as the Company's auditor to act as such until the conclusion of the next general meeting of the Company at which the requirements of section 437 of the Companies Act 2006 (the "Companies Act") are complied with.
5. To authorise the Board to determine the auditors' remuneration.
6. To re-elect Mr. J. Cotterell as a Director.
7. To re-elect Mr. M. Thurston as a Director.
8. To re-elect Mr. A. Allan as a Director.
9. To re-elect Ms. S. Connal as a Director.
10. To re-elect Mr. B. Druskin as a Director.
11. To re-elect Mr. D. Pattillo as a Director.
12. To re-elect Mr. T. Smith as a Director.
13. To re-elect Ms. K. Hollister as a Director.
14. To authorise the Board, generally and unconditionally for the purpose of section 551 of the Companies Act to allot shares in the Company or to grant rights to subscribe for or to convert any security into shares in the Company up to a maximum aggregate nominal amount of £3,000,000 for a period expiring (unless previously renewed, varied or revoked by the Company in a general meeting) five years after the date on which the resolution is passed.

**Special Resolution**

To consider, and if thought fit, pass the following resolution, which will be proposed as a special resolution:

15. Subject to the passing of resolution 14, to empower the Board generally pursuant to section 570(1) and section 573 of the Companies Act to allot equity securities (as defined in section 560 of the Companies Act) for cash pursuant to the general authority conferred on them by resolution 14 as if section 561(1) of the Companies Act did not apply to that allotment, provided that such power, inter alia, (i) is limited to the allotment of equity securities up to a maximum aggregate nominal amount of £3,000,000 and (ii) expires (unless previously renewed, varied or revoked by the Company in a general meeting) five years after the date on which the resolution is passed.

The Company has informed the Depositary that its Board of Directors recommends a "For" vote for all resolutions.

**A Issues Endava plc**

For Against Abstain

Resolution 1.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Resolution 2.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Resolution 3.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Resolution 4.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Resolution 5.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Resolution 6.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Resolution 7.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Resolution 8.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Resolution 9.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Resolution 10.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

For Against Abstain

Resolution 11.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Resolution 12.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Resolution 13.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Resolution 14.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Resolution 15.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**B Authorized Signatures - Sign Here - This section must be completed for your instructions to be executed.**

If these Voting Instructions are signed and timely returned to the Depositary but no specific direction as to voting is marked above as to an Issue, the undersigned shall be deemed to have directed the Depositary to give Voting Instructions "FOR" the unmarked Issue.

If these Voting Instructions are signed and timely returned to the Depositary but multiple specific directions as to voting are marked above as to an Issue, the undersigned shall be deemed to have directed the Depositary to give an "ABSTAIN" Voting Instruction for such Issue.

Please be sure to sign and date this Voting Instructions Card.

Please sign your name to the Voting Instructions exactly as printed. When signing in a fiduciary or representative capacity, give full title as such. Where more than one owner, each MUST sign. Voting Instructions executed by a corporation should be in full name by a duly authorized officer with full title as such.

Signature 1 - Please keep signature within the line    Signature 2 - Please keep signature within the line    Date (mm/dd/yyyy)

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